

DRUMMOND

Property Management

LOOKING
TO
RENT?

Making Renting Easier For You



1. FIND

The main rental availability site is [realestate.com.au](https://www.realestate.com.au). Make sure when you are looking that you are refining your search and sign up to receiving new listing alerts when they go live. We are happy to help you search for your next rental. Feel free to get in touch with our team.

2. VIEW

Once you have found a few options that you would like to look at we recommend registering your details and your inspection as soon as possible.

3. SECURE

The easiest way to apply for a property is online. Most properties will have the availability to apply online. To increase your chances, ensure your application is completed with all the required information and your references are aware they may be contacted.

4. CONNECT

Let our concierge help you connect all your utilities including gas, electricity, telephone, internet and insurance.

PREPARE YOUR APPLICATION

When it comes to securing a rental property, you need to make sure you have all the right information ready to go when you find the right home.

1. PROOF OF ID

We need to know you are who you say you are. Therefore, you must supply at least three of the below items including one with photo identification and one with your current address:

- passport
- drivers licence
- proof of income (payslips/centrelink statement)
- birth certificate
- minimum of two references from a previous agent or lessor
- copy of utility bill

2. PROOF OF INCOME

We require evidence of your income in the form of one of the following documents:

- your two most recent payslips or a letter from your employer
- bank statement showing regular income
- a letter from your accountant and / or notice of assessment
- centrelink statement
- letter off guarantor

3. PREVIOUS ADDRESS HISTORY

You will also need to provide your previous address history for the past 12 months.

- home owner (provide your last rates notice)
- tenancy ledger

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